



DELEGATION REQUEST FORM

TO SPEAK TO COUNCIL AT THEIR COUNCIL MEETING HELD THE FIRST OR THIRD TUESDAY OF EVERY MONTH OR OTHERWISE POSTED. PLEASE CALL 789 921-3550 OR SUBMIT ONLINE. ALL REQUESTS ARE SUBJECT TO APPROVAL BY TOWN COUNCIL.

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| NAME OF APPLICANT: | PHONE NUMBER: |
| NAME OF SPEAKERS: | |
| ADDRESS: | |
| TOPIC OF DISCUSSION | |
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| | |
| REQUESTED DATE: | |
| REQUESTED TIME: | |

The applicant agrees and acknowledges that presentations are part of the public record, written materials may be accessed by others and false, defamatory or misleading statements may be subject to claims for damages or redress. Any presentations, documents or notes shall be provided to Council prior to the delegation's presentation and will become part of the record. The applicant also agrees that he/she shall abide by all applicable federal and provincial statutes, and Town bylaws and policies, including but not limited to the Municipal Government Act, RSA 2000, Chapter M-26, and the Town's current Procedure Bylaw and amendments thereto.

DISCLAIMER

Personal information and/or sensitive information may be collected about persons during the course of council meetings, particularly where they are participating in the public participation section of the meeting. If personal information/sensitive information is disclosed during the course of the meeting, either by the person directly or by a third party, this information will form part of the recording which will be able to be accessed by members of the public. By signing the consent form, persons consent to the use and disclosure of any personal information/sensitive information that is shared during the course of the meeting for the purposes of the council carrying out its function.

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| SIGNATURE OF APPLICANT: |
| DATE: |

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| OFFICE USE ONLY |
| Chief Administrative Officer: |
| Assigned Date and Time: |