



## COMPLAINEE CERTIFICATE REQUEST FORM

### APPLICATION INFORMATION

Applicant/Agent: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Cell: \_\_\_\_\_  
City/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Signature: \_\_\_\_\_

### APPLICATION REQUIREMENTS

1. Three (3) originals of a Real Property Report with this application
2. Current Land Title
3. Development permits on file
4. Application Fee

**Note:** The Town of Bon Accord **does not** accept faxed, photocopies, emailed, spliced or altered Real Property Reports. Please allow up to **10 working days** for a Compliance Certificate to be reviewed and issued.

### PROPERTY REQUIRING COMPLIANCE

Legal: Lot \_\_\_ Block \_\_\_ Plan \_\_\_ and Part of \_\_\_ ¼ sec \_\_\_ Twp \_\_\_ Rge \_\_\_ W4M \_\_\_

Tax Roll #: \_\_\_\_\_

### REFERRED METHOD OF COMMUNICATION

Select a method which can be used to advise your application has been completed

Call you for pick-up       Mail the decision (to address shown above)

### OFFICE USE ONLY

Type of Payment:  Debit     Cash     Cheque

Fee \$ \_\_\_\_\_ Receipt #: \_\_\_\_\_

Receipt Date: \_\_\_\_\_ Tax Roll #: \_\_\_\_\_

Date Received Compliant Certificate: \_\_\_\_\_