

Please complete the form below and send to info@bonaccord.ca.

All sections marked with * are required fields.

Request Date* _____

Search* (\$15)
(Verbal Only)

Tax Certificate* (\$35)
(Document)

The following information will be disclosed with your search: Tax Roll #, Tax Levy, Balance Owing, Installment Amount (if any), Current Utility Balance, and Future Utility Estimate (based on closing date).

REQUESTOR INFO

BILLABLE Name of Requestor

Phone*

Fax

BILLABLE Address (complete mailing address required)*

File # (optional)

PROPERTY INFO

Address (preferred over Legal Description)*

Closing Date*

Comments

Preferred method of receiving tax certificate* (if applicable)

Email (please provide): _____

Fax

Mail (provide address if different from above): _____

Payment Method*

Advance Payment Options:

Cheque copy

Credit Card (called in by client)

OptionPay (using Tax Search option,
referencing property)

Post-Search Payment Options:

Cheque

Credit Card (called in by client)

OptionPay (Accounts Receivable
option)

The information collected on this form is authorized under Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP). It will be used to process tax requests for the Town of Bon Accord. If you have any questions about the collection and use of the information, contact the Town of Bon Accord at 5025 - 50th Avenue, Bon Accord, AB, T0A 0K0 or by calling (780) 921-3550.