

**Please complete the form below and send to info@bonaccord.ca.
All sections marked with * are required fields.**

Request Date* _____

Search* (\$15)
(Verbal Only)Tax Certificate* (\$35)
(Document)

The following information will be disclosed with your search: Tax Roll #, Tax Levy, Balance Owing, Installment Amount (if any), Current Utility Balance, and Future Utility Estimate (based on closing date).

REQUESTOR INFO_____
Name of Person Calling OR Firm*_____
Phone*_____
Fax_____
Address (complete mailing address required)*_____
File # (optional)**PROPERTY INFO**_____
Address (preferred over Legal Description)*_____
Closing Date*_____
Comments**Preferred method of receiving tax certificate* (if applicable)** Email (please provide): _____ Fax Mail (provide address if different from above): _____**Payment Method***

Advance Payment Options:

 Cheque copy Credit Card (called in by client) OptionPay (using Tax Search option,
referencing property)

Post-Search Payment Options:

 Cheque Credit Card (called in by client) OptionPay (Accounts Receivable
option)

The information collected on this form is authorized under Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP). It will be used to process tax requests for the Town of Bon Accord. If you have any questions about the collection and use of the information, contact the Town of Bon Accord at 5025 - 50th Avenue, Bon Accord, AB, T0A 0K0 or by calling (780) 921-3550.